

ADOPTED
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Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

December 5, 2024

APPROVED BY BOARD

MEMORANDUM

To: Members of the Board of Education
From: Thomas W. Taylor, Superintendent of Schools
Subject: Procurement Contracts of \$25,000 or More



Information Action

Superintendent Recommendation:

The superintendent recommends that the Board of Education approve the procurement contracts of \$25,000 or more.

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore it be

Resolved, That having been duly advertised, the following contracts be awarded to the most responsive and responsible bidders or offerors meeting specifications as follows:

GDA-320-22 No. 2 Fuel Oil and Ultra Low Sulfur Heating Oil—Extension
Responsible Office: Office of Facilities Management—Division of Sustainability and Compliance
Description: This is a request to extend the bridge contract through Baltimore County Public Schools for the purchase of heating oil. The only facility currently using this contract is Monocacy Elementary School.

Awardee: (See note on page 8)
Anthony Onianwah dba Apex Petroleum Corporation,
*Largo, Maryland

\$48,375

MO23-47001- 230000617	<p>Metro Ethernet Services—Extension</p> <p>Responsible Office: Office of Strategic Initiatives—Department of Infrastructure and Operations</p> <p>Description: This is a request to extend the Metro Ethernet Services contract using the Universal Service Administrative Company (USAC) E-Rate Program, Federal Communications Commission (FCC) form 470-23000617. To be considered for E-Rate reimbursement for Fiscal Year (FY) 2026, all contracts must be approved by the Board of Education prior to filing the E-Rate 471 application due in March 2025. This is the third year of the initial four-year term.</p> <p><u>Awardee:</u> Comcast Holdings Corporation, Philadelphia, Pennsylvania</p>	\$200,000
MO24-CBY- CON	<p>E-Rate Consulting Services—Cybersecurity</p> <p>Responsible Office: Office of Strategic Initiatives—Department of Infrastructure and Operations</p> <p>Description: This is a request to bridge the Howard County Public Schools Contract No. 088.23.B5 for E-Rate cybersecurity consulting services with Funds For Learning, LLC. A new contract MO24-CBY-CON, for Cybersecurity Services was issued.</p> <p><u>Awardee:</u> Funds For Learning, LLC, Edmond, Oklahoma</p>	\$100,000
MO24-47001- 240000342	<p>Core Internet—Extension</p> <p>Responsible Office: Office of Strategic Initiatives—Department of Infrastructure and Operations</p> <p>Description: This is a request to extend the core internet services through the USAC E-Rate Program FCC Form 470-240000342. To be considered for E-Rate reimbursement for FY 2026, all contracts must be approved by the Board of Education prior to filing the E-Rate 471 application due in March 2025.</p> <p><u>Awardee:</u> Zayo Group Holdings Inc., Boulder, Colorado</p>	\$150,000
M025-47001- 240026313	<p>Wi-Fi-Hotspots-Form #240026313</p> <p>Responsible Office: Office of Strategic Initiatives—Department of Infrastructure and Operations</p> <p>Description: This is a request to approve data plan services compatible with 2,000 Wi-Fi hotspots currently in use by MCPS to support remote learning initiatives.</p> <p><u>Awardee:</u> T-Mobile USA Inc., Bellevue, Washington</p>	\$365,000

R191102	<p>Copiers and Printers Responsible Office: Office of District Operations—Department of Materials Management Description: This is a request to bridge the contract through OMNIA to lease a Kyocera copier to be located at Copy-Plus. Its primary usage will be to run color copies requested by the schools.</p> <p><u>Awardee:</u> Kyocera Document Solutions Mid-Atlantic, Middle River, Maryland</p>	\$100,000
042221-CPI	<p>Electric Vehicle Supply Equipment and Related Services—Extension Responsible Office: Office of Facilities Management—Division of Sustainability and Compliance Description: This is a request to approve the extension of the contract through Sourcewell for the purchase of dual charging stations. We will continue to add charging stations as the electrical fleet grows.</p> <p><u>Awardee:</u> ChargePoint, Inc., Campbell, California</p>	\$100,000
088.23.B5	<p>E-Rate Consulting Services—Extension Responsible Office: Office of Strategic Initiatives—Department of Infrastructure and Operations Description: This is a request to approve the second of five possible extensions for the next 18 months, through a bridge contract with Howard County Public Schools for E-Rate consulting services and guidance. MCPS uses this consultant to assist in preparing the E-Rate forms that are submitted to the Federal Government for reimbursement of internet connectivity costs.</p> <p><u>Awardee:</u> Funds For Learning, LLC, Edmond, Oklahoma</p>	\$97,500
1143.5	<p>Voluntary Defined Contribution Manager—Extension Responsible Offices: Office of the Chief Financial Officer—Office of Finance Description: This is a request to extend the contract with Fidelity Investments to provide administrative services for the 403(b)/457(b) tax shelter savings and defined contribution retirement savings plans for eligible employees.</p> <p><u>Awardee:</u> Fidelity Investments, Boston, Massachusetts</p>	\$0

1150433	<p>Time and Materials Electrical Services—Extension Responsible Office: Office of District Operations—Office of Facilities Management Description: This is a request to approve the extension of the contract through the Montgomery County Government for the installation of charging stations for future projects.</p> <p><u>Awardee:</u> Electric Advantage, Inc., Rockville, Maryland</p>	\$100,000
2015-42	<p>Furniture (Office, School, Library, etc.) and Equipment—Extension Responsible Office: Office of District Operations—Department of Materials Management Description: This is a request to extend the contract bridged through Howard County Government for design of furniture for new and modernized schools and replacement of office furniture for existing schools.</p> <p><u>Awardee:</u> (See note on page 8) Douron, Inc., *Owings Mills, Maryland</p>	\$990,000
4091.10	<p>Art and School Papers Responsible Office: Office of District Operations—Department of Materials Management Description: This is a request to approve a new contract for the purchase of art and school papers stocked in the warehouse, and shipped to the schools directly.</p> <p><u>Awardees:</u> (See note on page 8) Blick Art Materials LLC, Galesburg, Illinois DGS Educational Products, Inc.,* Delray Beach, Florida Lee, Ivin,* Laurel, Maryland Pyramid Paper Company, Tampa, Florida School Specialty, LLC, Greenville, Wisconsin, Local Affiliate, Gaithersburg, Maryland Total</p>	\$475,532
4342.2	<p>Investment Consultant Services—Extension Responsible Office: Office of the Chief Financial Officer—Office of Finance Description: This is a request to approve the extension of the contract to provide investment consulting services to MCPS Board of Investment Trustees and MCPS staff.</p> <p><u>Awardee:</u> NEPC, LLC, Boston, Massachusetts</p>	\$325,000

4347.3	<p>Student Photography Services for Montgomery County Public Schools—Extension Responsible Office: Office of District Operations—Department of Materials Management Description: This is a request to exercise the first extension of the annual contract for student photography services. MCPS has prequalified photographers for photography services for the schools to select from.</p> <p><u>Awardees:</u> (See note on page 8) Barksdale School Portraits, LLC, Aston, Pennsylvania Cady Studios LLC, Alpharetta, Georgia Commonwealth Imaging, Elkridge, Maryland F. Paul Galeone Photographers, Inc.,* Cockeysville, Maryland Freed Photography, Inc., Bethesda, Maryland Jason A. Johnson, Forest Hill, Maryland Nationwide Studios, Inc., Henderson, Tennessee School Pictures, Inc.,* Columbia, Maryland Shutterfly Holdings, Inc., San Jose, California Victor O’Neill Studios, Chantilly, Virginia Walsworth Publishing Company, Inc., Marcelline, Missouri</p>	\$0
4885.3	<p>Summer RISE Banquet Responsible Office: Office of the Chief of Staff—Department of Partnerships Description: This is a request to approve funds for the use of the Marriott Conference Center for the end-of-the-year Summer RISE program. The conference center is the only enclosed space that can accommodate 1,000 attendees including students, hosts, MCPS staff, and community leaders and representatives.</p> <p><u>Awardee:</u> Marriott Hotel Services, Inc., North Bethesda, Maryland</p>	\$46,454
7004.16	<p>Audio and Visual Equipment and Supplies Responsible Office: Office of Strategic Initiatives—Department of Infrastructure and Operations Description: This is a request to approve a new annual contract to purchase audio and visual equipment and supplies for MCPS. Items include microphones, DVDs, video cameras, cameras, projectors, AV carts, etc.</p> <p><u>Awardees:</u> (See note on page 8) 525 Technologies,* Lawrenceville, Georgia B&H Foto & Electronics Corp., New York, New York Nicholas P. Pipino Associates, Inc., Jessup, Maryland School Specialty LLC, Greenville, Wisconsin</p>	<p>\$1,577 \$98,780 \$35,876 <u>\$1,500</u> \$137,733</p>

7102.7	<p>Automotive Batteries Responsible Office: Office of District Operations—Department of Transportation Description: This is a new request to approve an annual contract to purchase automotive batteries. Fleet Maintenance is responsible for automotive battery installation for all MCPS fleet vehicles.</p> <p><u>Awardee:</u> The Best Battery Company, Inc., Baltimore, Maryland</p>	\$183,000
71117.1	<p>Automotive Body Shop Paints and Supplies—Supplement Responsible Office: Office of District Operations—Department of Transportation Description: This is a request to approve a supplement to the annual contract for the purchase of paint and supplies to be used in the MCPS Transportation bus repair facility, Division of Maintenance and Operations, and the Thomas Edison High School of Technology. There were no bidders for these items, under bid 7111.7, Automotive Body Shop Paints and Supplies.</p> <p><u>Awardee:</u> Unikote, Inc., Hagerstown, Maryland</p>	\$50,000
7132.8	<p>Kitchenware and Small Equipment Responsible Office: Department of Materials Management—Division of Food and Nutrition Services Description: This is a request to approve a new contract for the purchase of kitchenware and small kitchen equipment for use in MCPS cafeterias and the central production facility.</p> <p><u>Awardees:</u> 11400, Inc., Lancaster, Pennsylvania Pasco Brokerage, Inc., Plano, Texas Sam Tell, Farmingdale, New York Total</p>	\$381,400
8519.1	<p>Campus Beautification, Advertising, and Signage at Various Locations Responsible Office: Office of School Support and Improvement—Department of Athletics Description: This is a request to approve funds to support MCPS schools' purchases to support campus beautification, advertising, and signage.</p> <p><u>Awardee:</u> Snelson Media Inc., dba Allegra Rockville, Rockville, Maryland</p>	\$73,000

8520.1	<p>Extended Day, Out of Area and Overnight Field Trips—Springbrook High School Responsible Offices: Office of School Support and Improvement—Office of Well-being and Student Services Description: This is a request to approve the expenditure of funds, through the school’s independent activity fund, for Springbrook High School’s trip to New York City in April 2025, under Springbrook’s performing arts program.</p> <p><u>Awardee:</u> Music Travel Consultants, LLC, Indianapolis, Indiana</p>	\$89,920
9201.6	<p>Diploma and Certificate Covers—Extension Responsible Office: Office of Strategic Initiatives—Department of Shared Accountability Description: This is a request to exercise the fourth and final extension of the annual contract for the purchase of diploma and certificate covers for all MCPS schools.</p> <p><u>Awardee:</u> Jostens, Inc., Minneapolis, Minnesota, Local Affiliate, Chester, Maryland</p>	\$45,500
9773.1	<p>Elevator Modernization at Greencastle Elementary School and Walt Whitman High School Responsible Office: Office of Facilities Management—Division of Design and Construction Description: This is a request to approve a new contract for elevator modernization services at Greencastle Elementary School and Walt Whitman High School.</p> <p><u>Awardee:</u> Delaware Elevator, Inc., Salisbury, Maryland</p>	\$567,600
9776.1	<p>Generators and Electrical Equipment Replacement at Sligo Creek Elementary School Responsible Office: Office of Facilities Management—Division of Design and Construction Description: This is a request to approve a new contract to furnish and install a generator and electrical equipment at Sligo Creek Elementary School.</p> <p><u>Awardee:</u> (See note on page 8) Ebenezer Electric LLC,* Woodbridge, Virginia</p>	\$367,355

9777.1	<p>Generators and Electrical Equipment Replacement at Rock View Elementary School Responsible Office: Office of Facilities Management—Division of Design and Construction Description: This is a request to approve a new contract to furnish and install a generator and electrical equipment at Rock View Elementary School.</p> <p><u>Awardee:</u> (See note on this page) Amber Enterprises, Inc., * College Park, Maryland</p>	\$392,825
TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE		\$5,386,194

*Denotes Minority-, Female-, or Disabled-owned Business

Note: Contract amounts will be based on individual requirements.

Formal bids and request for proposals (RFPs) were obtained and evaluated by the Division of Procurement, Office of Finance, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Division of Procurement files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following year, is available in the Funding Accountability and Transparency [database](#) on the Montgomery County Public Schools website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9 with local affiliates noted as applicable.

TWT:IAW:RR:amd

Attachment

Bid Activity Report
December 5, 2024

Attachment

BID/RFP No.	BID/RFP NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids/RFP Received	Total No. of MFD Bids/RFP Received	Total No. of Bids/RFP Awarded	Total No. of MFD Contracts Awarded
GDA-320-22	No. 2 Fuel Oil and Ultra Low Sulfur Heating Oil—Extension	Bridge through Baltimore County Public Schools					
MO23-47001-230000617	Metro Ethernet Services—Extension	N/A					
MO23-47002-230000625	Wireless Access Points (WAP)—Extension	N/A					
MO24-CBY-CON	E-Rate Consulting Services—Cybersecurity	Bridge through Howard County Public Schools					
MO24-47001-240000342	Core Internet—Extension	N/A					
MO25-47001-240026313	Wi-Fi-Hotspots-Form #240026313	N/A					
R191102	Copiers and Printers	N/A					
042221-CPI	Electric Vehicle Supply Equipment and Related Services—Extension	Bridge through Sourcewell Contract					
088.23.B5	E-Rate Consulting Services—Extension	Bridge through Howard County Public Schools					
1143.5	Voluntary Defined Contribution Manager—Extension	18	0	6	0	1	0
1150433	Time and Materials Electrical Services—Extension	Bridge through Montgomery County Government					
2015-42	Furniture (Office, School, Library, Etc.) and Equipment—Extension	Bridge through Howard County, Maryland					
22-07	Facility Technology Integration and Security System Services—Extension	Bridge through OMNIA Partners					
4091.10	Art and School Papers	7	2	7	1	5	2
4342.2	Investment Consultant Services—Extension	24	0	6	0	1	0

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December 5, 2024

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BID/RFP No.	BID/RFP NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids/RFP Received	Total No. of MFD Bids/RFP Received	Total No. of Bids/RFP Awarded	Total No. of MFD Contracts Awarded
4347.3	Student Photography Services for Montgomery County Public Schools—Extension	26	2	13	2	11	2
4998.1	Consultant for School Boundary Review for Montgomery County Public Schools						
4885.3	Summer RISE Banquet				N/A		
7004.16	Audio and Visual Equipment and Supplies	39	9	5	1	4	1
7102.7	Automotive Batteries	7	1	6	0	1	0
71117.1	Automotive Body Shop Paints and Supplies - Supplement	9	0	1	0	1	0
7132.8	Kitchenware and Small Equipment	10	4	4	1	3	0
8519.1	Campus Beautification, Advertising, and Signage at Various Locations				N/A		
8520.1	Extended Day, Out of Area and Overnight Field Trips—Springbrook High School				N/A		
9201.6	Diploma and Certificate Covers—Extension	25	6	6	0	1	0
9706.5	Athletic Grass Field Maintenance at Various Locations	19	2	12	0	12	0
9773.1	Elevator Modernization at Greencastle Elementary School and Walt Whitman High School	5	1	4	1	1	0
9776.1	Generators and Electrical Equipment Replacement at Sligo Creek Elementary School	14	3	3	2	1	1
9777.1	Generators and Electrical Equipment Replacement at Rock View Elementary School	14	3	2	2	1	1